



Educator Guide: How to Launch California State University Application

Goal

Students will launch the California State University application from CaliforniaColleges.edu in order to apply to college and track their progress from within their account on CaliforniaColleges.edu.

Student Materials

This activity does not include a lesson plan. Instead, it is a resource worksheet for students applying to college and tracking this process from within their accounts on **CaliforniaColleges.edu**.

Tips for Educators

- 1. Ensure that students know how to log in to **CaliforniaColleges.edu** and have a copy of their transcripts.
- 2. CaliforniaColleges.edu provides a printable PDF of the CSU/UC Eligibility Tool; this can be individually printed by students or mass printed for groups of students by educators with the correct permissions. Printing this PDF may require collaboration with your district administration or school counselors. Review How to Download and Print Students' CSU and UC Eligibility Tool Pages.
- 3. Review these step-by-step tutorials to see each of the steps your students will take on CaliforniaColleges.edu: How to Import Courses and Grades Into Your Cal State Apply Application.
 - Download PDFs of video tutorials in landscape orientation to create a printable packet with step-by-step instructions.
 - Not familiar with the type of tutorial liked above? Review <u>How to Use the Interactive Tutorials</u>.

Tracking Application Completion

- Students can track all college applications within their **My Plan** on **CaliforniaColleges.edu**. Review How to Track Your Cal State Apply Application Status. Educators have associated reports.
- Application submission dates for Cal State Apply are verified dates. The dates are populated for students upon completing applications when they launch from within their accounts on CaliforniaColleges.edu.





Launch Applications Directly from CaliforniaColleges.edu

Goal

You will launch the California State University application from CaliforniaColleges.edu in order to apply to college and track your progress from within their account on CaliforniaColleges.edu.

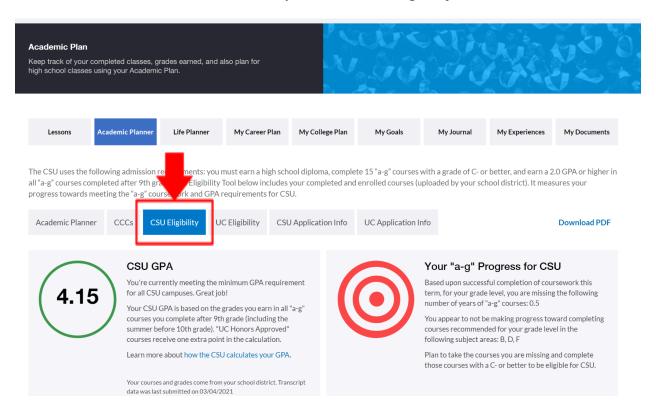
What is Cal State Apply?

Cal State Apply is the application you use to apply to all of the California State University (CSU) campuses.

- The application opens October 1.
- Your application is due no later than November 30.

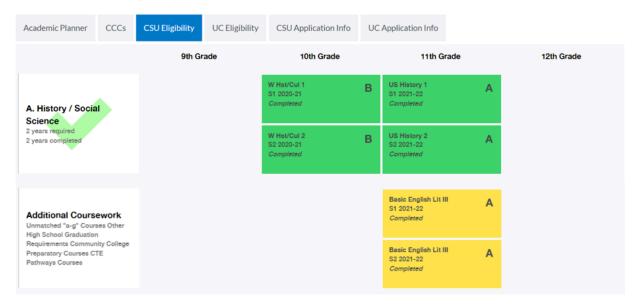
What should I do before I launch Cal State Apply?

- 1. Sign in to CaliforniaColleges.edu.
- 2. Check the Academic Planner to see if you have a CSU Eligibility tab:



If you do not have this tab, skip to How Do I Launch Cal State Apply?

3. You will see courses in your **Academic Planner**. These courses come directly from your school. Click on the **CSU Eligibility** tab as shown below.



- 4. Take time to review your courses:
 - All the green, red, and light blue (enrolled/planned) courses are verified A-G courses. When
 you import your coursework from CaliforniaColleges.edu into Cal State Apply these
 courses will move over with the A-G subject area prepopulated in the application.
 - The yellow courses that you see in your CSU Eligibility tab require your review. When you
 import your course work from CaliforniaColleges.edu into Cal State Apply these courses may
 import into the application. All yellow courses should be specifically reviewed and the A-G
 matching screen updated to correctly indicate the A-G subject area in Cal State Apply.
 - Download your CSU Eligibility Progress by clicking Download PDF. It is recommended
 that you have this printout and a printout of your official transcript in front of you while you
 complete the Cal State Apply application to ensure that all of the coursework in the
 Academic History section of your application is accurate and complete.
 - Always review all of your high school course work for accuracy before you submit your application.

How do I launch Cal State Apply?

Watch the interactive tutorials How to Launch Your Cal State Apply Application or follow these steps:

- 1. Sign in to CaliforniaColleges.edu
- 2. Hover over **College** at the top of the page.
- 3. Under Launch from CaliforniaColleges.edu click on California State University Application.
- 4. You'll see a pop-up message. This explains that your CSU application will be linked to your CaliforniaColleges.edu account.
 - Linking your accounts means you can track your CSU application status in the **College Applications** section of your **My Plan**. Your counselor can keep track of your status, too!
- 5. Select "Confirm" from the popup box. Sign into your existing Cal State Apply account or create a new one.

Note: It is recommended that you use a personal email that you check regularly – not your school-issued email address – when you create your Cal State Apply account.

How do I import courses to Cal State Apply?

If you have **CSU Eligibility** tab in **CaliforniaColleges.edu**, follow these steps: <u>How to Import Courses and Grades Into Your Cal State Apply Application</u>.

How do I track my Cal State Apply application?

Follow all directions to complete and submit your application. When you launch **Cal State Apply** from **CaliforniaColleges.edu** the date of the application submission will be recorded in the **College Applications** section of **My Plan**. Learn <u>How to Track Your Cal State Apply Application Status</u>.

Not sure how to use the tutorials linked above? Review How to Use the Interactive Tutorials.